FAMILEO DIFFERENT USERS

This menu allows you to create user accounts for staff members to give them access to Famileo Pro.

	Users Clear all filters Search by name Type of user ADD A STAFF USER			
	Surname First name 🔨	Type of user	Username (email address)	
	White-Gracewell Peter	Regular User	peterwhitegracewell@yop mail.com	
	Newall Phyllis	Admin user	manager.malogardens@fa mileo.com	0

There are **3** types of users on Famileo Pro, depending on the role you plan for each person:

	Admin	Regular	Contributor
GAZETTES			
Can download and print the gazettes	\checkmark	\checkmark	
Can access gazettes notifications	\checkmark		
COMMUNICATION WITH THE FAMILIES			
Can instantly send a message to families without approval	\checkmark		
Can send messages to families (which will need to be approved by an 'Admin' user)		\checkmark	
Can approve the messages sent by a regular user or contributor	\checkmark		
MANAGE THE FAMILEO PRO ACCOUNT			
Has access to statistics	\checkmark	\checkmark	
Can manage the residents' list & profiles	\checkmark	\checkmark	
Can create and edit Residents Groups	\checkmark	\checkmark	
Can create and modify Famileo Pro accounts for staff users	\checkmark		
Can create or change the facility's contact information	✓		
ANIMATION			
Can create newsletters	\checkmark	\checkmark	\checkmark